



City of Algona
 402 Warde Street
 Algona, WA 98001
 (253) 833-2897

City of Algona
Business & Occupation Tax Return
Please make checks payable to the City of Algona

REPORTING PERIOD:

JAN-MAR APR-JUN JULY-SEP OCT-DEC ANNUAL

Business Name _____

Algona Business License # _____

Street Address _____

UBI # _____

City _____ State _____ Zip _____

Federal Tax ID # _____

SECTION I: Business Changes

Please note any changes to your business

- Business Closed or sold. Please note date & new owner below
- Business moved. Please note new address below
- Mailing address changed. Please note new mailing address below
- Phone number changed. Please note new phone number below

SECTION II: Gross Receipt Tax

Tax Class Column 1	Gross Receipts Column 2	Deductions Column 3	Taxable Receipts Column 4	Tax Rate Column 5	Tax Due Column 6
Extracting/Extracting For hire				.00045	
Manufacturing/ Processing for hire				.00045	
Wholesaling				.00045	
Printing/Publishing				.00045	
Retailing/Retail Service				.00045	
Service & Other				.00045	
TOTALS					

If your **TOTAL** gross receipts (column 2) are less than \$40,000 (annual return) or \$10,000 (quarterly return) you are exempt from Algona's Business & Occupation tax. Write **EXEMPT** under TOTAL and mail in your return.

